

November 15, 2007

TO: ALL OFFERORS

FROM: ROXANN M. PARKER
STATE CONTRACT PROCUREMENT OFFICER

SUBJECT: ADDENDUM TO INVITATION TO BID CONTRACT NO.: GSS-MU-07-259-RP
INSPECTION, TESTING & CALIBRATION OF THE FIRE ALARMS AND
SPRINKLER SYSTEMS AND CLEANING OF HOODS & VENTS

ADDENDUM #1

This addendum is issued to answer questions that were asked at the mandatory pre-bid meeting held on November 15, 2007 at 10:00 a.m.

1. Page 26, #8 of the bid states that the first year of the contract will consist of sensitivity testing and second year will consist of function testing. Does this mean the 1st year will be sensitivity testing only? Or function and sensitivity testing 1st year and just function testing 2nd year?
Both sensitivity and function testing is to be done in the first year. Second year is just function testing.
2. If I don't want to bid on the section for just hoods am I still responsive?
Yes. Do not leave any section blank, put No Bid or NB in any section you choose not to bid on to be responsive.
3. How is subcontracting handled in the event that we need to hire someone temporarily because of illness or something like that?
This is not considered a subcontractor, it would be a new hire. You need to follow instructions on page 28 & 29 of the RFP. Employees must meet security requirements and the facility manager must be notified of a new employee coming to the premises.
4. Does the successful vendor automatically win the bid for repairs?
No, the contract is for inspection, testing and calibration, not for repairs, however the facility manager's will give the contract vendor first option to provide a quote on repairs. If pricing is not fair the State can go elsewhere for repairs.

All other terms and conditions remain the same.

If you have any questions, please contact me at 302-857-.4555

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